

- 1. Job Title** **Children & Young Persons Support Worker**
- 2. Location** **Refuge and community based**
- 3. Salary** **£20919 Per Annum**
- 4. Hours** **30 hours pw Over 5 days Mon-Fri (evening & weekend work may be required)**
- 5. Duration** **Fixed Term contract until 30th Sept 2021**

6. Job purpose

As a member of Inverclyde Women's Aid, you will provide the highest possible standard of support to children and young people who experience domestic abuse. Support can be accessed at the IWA supported accommodation, the office, at home or within a school environment.

7. Reporting

You will report directly to your team leader.

8. Major tasks and responsibilities

- 8.1 Contribute to the planning, delivery and evaluation of individual support and group work offered to children & young people who use Inverclyde Women's Aid outreach service.
- 8.2 Contribute to the development and delivery of play / recreational opportunities for children & young people who use the Inverclyde Women's Aid outreach/refuge service.
- 8.3 Contribute to maintaining and developing a positive and supportive atmosphere within Inverclyde Women's Aid and develop good public relations out with the organisation.
- 8.4 Take part in team meeting within Inverclyde Women's Aid

9. Job activities

- 9.1 Delivery and promotion of the outreach/refuge support service for children & young people experiencing domestic abuse living in the Inverclyde community IWA refuge. Delivery of 1:1 support/play sessions.
- 9.2 Continue to build upon existing and forge new relations with children service providers in the areas of health, education, social work so as to encourage access to Inverclyde Women's Aid children & young people's outreach service.
- 9.3 To provide practical and emotional support for children & young people who experience domestic abuse and live in the Inverclyde community.
- 9.4 To work in partnership with mums/carers and other agencies to maximise the support and services available to children & young people e.g., schools, social work, health agencies
- 9.5 To work with colleagues and relevant partners in the planning, running and evaluation of group work programmes for children & young people and for children young people and their mothers/carers.
- 9.6 To prepare relevant reports for Children's Panels, court proceeding or case conferences and attend when necessary.
- 9.7 To maintain accurate and up to date records in accordance with Inverclyde Women's Aid policy.
- 9.8 To contribute to the evaluation of the Inverclyde Women's Aid service.
- 9.9 To carry out all work to the highest possible standards and in accordance with Inverclyde Women's Aid policies and procedures, National Care Standards, and other relevant legislation.
- 9.10 To plan and deliver quality and age-appropriate play / recreational opportunities for children and young people.
- 9.11 To promote the work of Inverclyde Women's Aid and the rights & needs of children and young people who experience domestic abuse with other service providers and policy makers
- 9.12 To act as a 'key worker', providing practical and emotional support for children & young people who are or have experienced domestic abuse.
- 9.13 To report Child protection issues timeously and accurately.
- 9.14 Maintain accurate records on IWA database and develop support plans for children and young people.
- 9.15 To transport children & young people as and when needed in own vehicle.